

Office of the Dy. Dir. (F&A) - IV
Delhi Jal Board, Govt. of NCT of Delhi
Varunalaya Phase-I, Karol Bagh, New Delhi-110005.

NO. DJB/ Dy. Dir. (F&A) - IV/ 2023/ 172

Date 13.10.2023

Circular

Subject: Compliance with the provisions of the Government of India gazette notification dated 30.03.2021, titled "Central Civil Services (Implementation of National Pension System) Rules, 2021.

The Government of India Gazette notification titled "Central Civil Services (Implementation of National Pension System) Rules, 2021", dated 30.03.2021, which was subsequently endorsed by the Joint Secretary (Finance/ Policy), Finance (Policy) department, Govt. of Delhi, which was further notified and circulated by the office of AO (Pension) Disbursement, DJB, vide No. DJB/ Sr. AO (P) Disb/ 2023/134, dated 29/09/2023, **enumerates the rules and provisions to be implemented in letter and spirit by all the concerned offices.**

The Rule 10 of the above mentioned gazette notification mandates that every Government servant covered under the National Pension System shall, at the time of joining Government service, **exercise an option in Form 1 for availing benefits under the National Pension System or under the Central Civil Service (Pension) Rules, 1972 or the Central Civil Service (Extraordinary Pension) Rules, 1939 in the event of his death or boarding out on account of disablement or retirement on invalidation.** Government servants, who are already in Government service and are covered by the National Pension System, shall also exercise such option as soon as possible after the notification of these rules.

The option shall be exercised to the Head of Office who will accept the same after verifying all the facts submitted therein and place it in the service book. A copy of the option shall be forwarded by the Head of Office to the Central Recordkeeping Agency through the DDO (Drawing and Disbursing Officer) and the AO/ PAO (Pay and Accounts Officer) for their record. The Pay and Accounts Officer shall also make suitable entry in the online system indicating the details regarding the option exercised by the Government servant.

Every Government servant shall, along with the option in Form 1, also submit details of family in Form 2 to the Head of Office.

If the Government servant has no family, he shall furnish the details in Form 2 as soon as he acquires a family. The Government servant shall communicate to the Head of Office any subsequent change in the size of his family, including the fact of marriage of his child.

Therefore, all the DDOs are requested go through the said gazette notification and ensure that all the mentioned provisions are adhered to, and that the above-mentioned forms, i.e. Form 1 and Form 2, are duly filled-in and submitted to them by ALL the existing as well as new NPS subscribers (i.e. new permanent appointees). Upon receiving these filled-in forms by the subscribers, the DDOs will proceed with the next step as mentioned above.

In case of any confusion, the DDOs can refer to the provisions of the said Government of India Gazette notification.

The forms (1 and 2) are enclosed.



Dy. Dir. (F&A) – IV

All DDOs.


Copy to :-

1. P S to CEO for kind information pl.
2. P S to Member (Admn) -do-
3. Member (Finance) / Director (F&A) -do-
4. Director (A&P)/ Jt. Dir (F&A) – I,/ II, Dy. Dir (F&A)-I/ II/ III/ IV
5. Dy. Director (D)/ (T)/ (W)
6. All AOs/ Sr. AOs.
7. EDP Cell with the request to upload it on the DJB website.
8. Office Copy.



Dy. Dir. (F&A) – IV

Addl. Chief Engineer (Project)-I
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 2102 dt. 17-10-23

prog I

17-10-2023
Ashok Kumar
Executive Engineer (EDP)

Form 1

OPTION TO AVAIL BENEFITS IN CASE OF DEATH OR DISCHARGE ON INVALIDATION OR DISABILITY OF GOVERNMENT SERVANT / SUBSCRIBER DURING SERVICE.

[See rule 10)

* I,, hereby exercise option that in the event of my discharge from service on the account of disability or retirement from service on account of invalidation or Death during service, benefits under CCS(Pension) Rules, 1972 or CCS(Extraordinary Pension) Rules, 1939 as the case may be, may be paid to me or my family.

OR

* I,, hereby exercise option that in the event of my discharge from service on the account of disability or retirement from service on account of invalidation or Death during service, benefits may be paid to me or my family, as the case may be, based on the accumulated pension corpus in the Individual Pension Account under the National Pension System in accordance with the CCS(Implementation of National Pension System) Rules, 2021.

Signature of Government servant / Subscriber

Name-----

Designation-----

Office in which employed-----

Telephone No.-----

Place and date:

This option supersedes any other option made by me earlier.

* Completely strike out the benefits for which option is not intended to be made.

(To be filled in by the Head of Office or authorized Gazetted Officer)

Received the option dated, under CCS(Implementation of National Pension System) Rules, 2021 made by Shri/Smt./Kumari....., Designation.....

Office.....

Entry of receipt of option has been made in pageVolume.....of Service Book.

Signature,
Name and Designation of Head of Office or authorized Gazetted Officer with seal
Date of receipt.....

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death/ invalidation.

FORM 2

Details of Family

[See rule 10(3)]

Important

1. The original Form submitted by the Government servant / Subscriber is to be retained. All additions or alterations are to be communicated by the Government servant/retired Government servant / Subscriber along with the supporting documents and the changes shall be recorded in this Form under the signature of Head of Office in Col 7. No new Form will substitute the original Form. However, the retiring Subscriber should submit the details of family afresh at the time of retirement.
2. The details of spouse, all children and parents (whether eligible for family pension or not) and disabled siblings (brothers and sisters) may be given.
3. The Head of Office shall indicate the date of receipt of communication regarding addition or alteration in the family in the 'Remarks' column. The fact regarding disability or change of marital status of a family member should also be indicated in the 'Remarks' column.
4. Wife and husband shall include judicially separated wife and husband.
5. The retired Government servant shall attach the details of change in family structure after retirement in the proforma prescribed under Dept. of P.& P.W., O.M No. 1 (23)-P.&P. W/91-E, dated the 4th November, 1992.
6. Copies of birth certificates to be attached. Copies of any other relevant certificates, if available, should be attached.

Name of the Government servant / Subscriber		Designation		Nationality	
---	--	-------------	--	-------------	--

Details of family members:

S.N.	Name (Please see notes below before filling)	Date of birth (DD/MM/YYYY)	Aadhaar no.* (optional)	Relationship with Govt. servant/retired Government servant / Subscriber	Marital status	Remarks	Dated signature of Head of Office
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							

I hereby undertake to keep the above particulars up to date by notifying to the Head of Office any addition or alteration.

Email (Optional)

Place:

Mobile No. (Optional)

Date : DD/MM/YYYY

Signature.

*Providing Aadhaar No. is optional. However, if it is provided, consent to link it to Bank Account and also for authentication of identity from UIDAI for pension related purpose only, is presumed.